

MINUTES
Eveleth City Council Meeting
5:00 p.m., December 15, 2020
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Vlasisavljevich called the meeting to order at 5:00 p.m.

B. ROLL CALL

Councilor John Rauzi, Present
Councilor Brad Hadrava, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Robert Vlasisavljevich, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Mitch Brunfelt; Police Chief Tim Koivunen; Public Works Director Jerry Rosati; Alan Johnson, Benchmark Engineering

C. APPROVAL OF MINUTES

Motion by Councilor Koivunen, second by Councilor Hadrava to approve the following minutes:

- 1. Eveleth City Council Meeting held December 1, 2020; and*
- 2. Eveleth Truth-In-Taxation Hearing held December 1, 2020.*

Ayes – All.

D. APPROVAL OF AGENDA

Motion by Councilor Lillis, second by Councilor Rauzi to approve the Agenda. Ayes – All.

E. APPOINTMENTS/PRESENTATIONS

None.

F. VISITOR/PUBLIC PRESENTATIONS

None.

G. CONSENT AGENDA

1. Approval of Payroll – November 16-30, 2020 in the amount of \$161,176.52
2. 2020 Audit Engagement Letter from Walker, Giroux & Hahne LLC
3. Request from Police Chief to send Officer Christopher Melin to field training officer certification, January 25-29, 2021, Grand Rapids, MN

Motion by Councilor Rauzi, second by Councilor Koivunen to approve the Consent Agenda. Ayes – All.

H. PUBLIC HEARINGS

None.

I. UNFINISHED BUSINESS

None.

J. NEW BUSINESS

1. Resolution Awarding the Sale of a General Obligation Improvement Bond, Series 2021A, Fixing its Form and Specifications; Directing its Execution and Delivery; and Providing for its Payment

Consultant Dave Salene joined the discussion via phone conference. Salene explained that this bond will represent the assessed portion and non-assessable costs of the Garfield Street Improvement Project. Part of the Garfield Street Improvement Project will be funded through IRRRB and CDBG grants which is not included in this bond.

Motion by Councilor Hadrava, second by Councilor Rauzi to adopt Resolution No. 2020-38, “ Resolution Awarding the Sale of a General Obligation Improvement Bond, Series 2021A, Fixing its Form and Specifications; Directing its Execution and Delivery; and Providing for its Payment.” Ayes – All.

2. Assignment and Assumption of Lease

Motion by Councilor Lillis, second by Councilor Hadrava to approve Assignment and Assumption of Lease with Tammara Koivunen d/b/a J & T Sales (Tenant), 206 McKinley Avenue; the City of Eveleth (the Landlord) and Evelyn Cadeau (the Assignee). Abstained – Koivunen due to conflict of interest; Ayes – Rauzi, Lillis, Hadrava, Vlavisavljevich. Motion carried.

All of the tenant improvements as set forth in the original lease agreement with the City have been completed.

3. Letter from Evelyn Cadeau to purchase leased property

Motion by Councilor Hadrava, second by Councilor Rauzi to acknowledge letter from Evelyn Cadeau dated December 9, 2020 with the request to purchase leased property at 206 McKinley Avenue, Eveleth, Minnesota. Abstained – Koivunen due to conflict of interest; Ayes – Rauzi, Lillis, Hadrava, Vlasisavljevich. Motion carried.

4. Termination of Lease Agreement

The Council will now terminate the lease agreement with Evelyn Cadeau to allow for the purchase option.

Motion by Councilor Lillis, second by Councilor Rauzi to terminate the lease agreement with Evelyn Cadeau for 206 McKinley Avenue, Eveleth. Abstained – Koivunen due to conflict of interest; Ayes – Rauzi, Lillis, Hadrava, Vlasisavljevich. Motion carried.

5. Resolution Authorizing the Conveyance of Certain Property Located at 206 McKinley Avenue in the City of Eveleth to Evelyn Cadeau

Motion by Councilor Rauzi, second by Councilor Hadrava to adopt Resolution No. 2020-39, “Resolution Authorizing the Conveyance of Certain Property Located at 206 McKinley Avenue in the City of Eveleth to Evelyn Cadeau.” Abstained – Koivunen due to conflict of interest; Ayes – Rauzi, Lillis, Hadrava, Vlasisavljevich. Motion carried.

6. Resolution Adopting Budget for Year 2021

Motion by Councilor Koivunen, second by Councilor Lillis to adopt Resolution No. 2020-40, “Resolution Adopting Budget for Year 2021.” Ayes – All.

7. Resolution Establishing Tax for Year 2021

Motion by Councilor Hadrava, second by Councilor Rauzi to adopt Resolution No. 2020-41, “Resolution Establishing Tax for Year 2021” and to issue a press release informing the public that the levy was set at a zero percent increase for 2021 due to the hardships of COVID-19. Ayes – All.

8. Approval of Tobacco Licenses for 2021

Motion by Councilor Lillis, second by Councilor Rauzi to approve the following tobacco licenses for 2021:

<i>Business Name and Address</i>	<i>Owner/Officer</i>
<i>Eveleth Bottle Shop, LLC 433 Fayal Road Eveleth, MN 55734</i>	<i>Michele B. Begich-Johnson</i>

<i>Business Name and Address</i>	<i>Owner/Officer</i>
<i>KAY KOR Inc. DBA: Snicker's Lounge 212 Grant Avenue, PO Box 677 Eveleth, MN 55734</i>	<i>James Bonicatto</i>
<i>C & B Warehouse Distributing, Inc. DBA: Eveleth Short Stop 410 Grant Avenue Eveleth, MN 55734</i>	<i>David Russell Troutwine</i>
<i>Hawper Inc. DBA: West Eveleth Market 1302 1st Street West Eveleth, MN 55734</i>	<i>Eugene Roger Hawley</i>

Ayes – All.

9. Purchase Agreement and Resolution Authorizing Conveyance of Real Estate to Jake W. Kedrowski and Aric Venne

Motion by Councilor Koivunen, second by Councilor Rauzi to approve Purchase Agreement and Resolution Authorizing Conveyance of Real Estate to Jake W. Kedrowski and Aric Venne. Ayes – All.

10. Authorize Public Works Director to auction surplus equipment

Motion by Councilor Rauzi, second by Councilor Koivunen to authorize Public Works Director to auction the following surplus equipment:

- *1999 Ford F350 with 8 foot boss plow*
- *1987 1900 International chassis*
- *2010 Crown Victoria*
- *1992 Jacobson riding lawn mower (for parts)*
- *Diesel Generator Adams Lift Station (for parts)*
- *Hydro Hammer attachment*
- *25 – 120 volts hanging shop lights*
- *Ranch King riding mower (for parts)*
- *Additional items that cannot be used or do not work*

Ayes – All.

11. Carter Circle Lot Prices

Motion by Councilor Lillis, second by Councilor Hadrava to approve the following lot purchase prices for Carter Circle:

<i>Lots 1 & 2 (to be sold together)</i>	<i>\$4,000</i>
<i>Lot 4</i>	<i>\$2,000</i>

Lot 5 \$2,000
 Lot 6 \$2,000

Ayes – All.

The Council discussed at the December 8, 2020 Workshop Meeting that Lot 3 is unbuildable and will not be sold.

12. Resignation letter from Stephanie Smith, EMT

Motion by Councilor Rauzi, second by Councilor Koivunen to accept resignation of Stephanie Smith, EMT, from the Ambulance Service and to send her a letter of thanks for her years of service. Ayes – All.

Councilor Rauzi acknowledged Smith’s service (since 2009). He stated that she held the longest record of working for more than one ambulance service. She was also employed by the Virginia Ambulance Service while working for Eveleth.

13. 2021 Animal Control Contract with Contented Critters

Motion by Councilor Koivunen, second by Councilor Hadrava to approve 2021 Animal Control Contract with Contented Critters. Ayes – All.

Police Chief Koivunen indicated he was very pleased with the quick response to animal control issues and timely billing by Contented Critters.

K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Koivunen attended the RRCC Meeting last Wednesday. Koivunen said they are locked up tight due to the Governor’s COVID restrictions. They have also discussed problems with the roof which will be \$12,000 to address. Koivunen wished everyone a Merry Christmas.

Councilor Lillis reported that this month’s Fire Shared Services meeting was cancelled due to scheduling conflicts. They have not had a chance to address some of the primary issues. Lillis also attended the most recent EDA Meeting in which they discussed the forgivable loan program available for businesses with hardships due to COVID. He wished everyone a Merry Christmas and hoped 2021 will be a better year for all.

Councilor Hadrava reported on the airport meeting last month. Hadrava said things seem to be going a lot smoother. Koivunen concurred that things seem to be going in the right direction.

L. ADMINISTRATIVE PRESENTATIONS

Police Chief – Chief Koivunen wished everyone a Merry Christmas and thanked the Council, Public Works Department, and City Hall staff for their support of the Police Department. Koivunen commended the Eveleth Police Officers for a great job this year.

Public Works Director – Director Rosati thanked the Council for their support throughout the year. He wished everyone a happy holiday season.

City Engineer – Alan Johnson, Benchmark Engineer, wished everyone a Merry Christmas.

Clerk-Administrator – Monahan-Junek said she appreciates working with everyone and the level of trust that has been built over the years.

City Attorney – Attorney Brunfelt wished everyone a Merry Christmas.

M. ADJOURN

The meeting adjourned at 5:20 p.m.