

**MINUTES**  
**Eveleth City Council Meeting**  
**5:00 p.m., December 1, 2020**  
**Council Chambers, City Hall, Eveleth, MN**

**A. CALL TO ORDER**

Mayor Vlasisavljevich called the meeting to order at 5:00 p.m.

**B. ROLL CALL**

Councilor John Rauzi, Present  
Councilor Brad Hadrava, Absent  
Councilor Brian Lillis, Present  
Councilor Joseph Koivunen, Present  
Mayor Robert Vlasisavljevich, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; City Attorney Mitch Brunfelt; Police Chief Tim Koivunen; Public Works Director Jerry Rosati; Alan Johnson, Benchmark Engineering

**C. APPROVAL OF MINUTES**

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the following minutes:*

1. *Eveleth City Council Workshop Meeting held October 15, 2020;*
2. *Eveleth City Council Meeting held October 20, 2020;*
3. *Eveleth City Council Workshop Meeting held November 12, 2020; and*
4. *Eveleth City Council Meeting held November 12, 2020.*

*Ayes – All.*

**D. APPROVAL OF AGENDA**

No action.

**E. APPOINTMENTS/PRESENTATIONS**

None.

**F. VISITOR/PUBLIC PRESENTATIONS**

None.

## **G. CONSENT AGENDA**

1. Approval of Payroll – November 1-15, 2020 in the amount of \$129,063.69
2. Approval of Claims – November, 2020 in the amount of \$491,751.59

*Motion by Councilor Koivunen, second by Councilor Rauzi to approve the Consent Agenda. Ayes – All.*

## **H. PUBLIC HEARINGS**

None.

## **I. UNFINISHED BUSINESS**

None.

## **J. NEW BUSINESS**

### **1. Resolution Establishing Loan Processing Fees**

The resolution establishes loan processing fees for the COVID-19 Business Relief Forgivable Loan and will be paid by the loan recipient at the time of closing on the loan.

*Motion by Councilor Koivunen, second by Councilor Rauzi to adopt Resolution No. 2020-34, “Resolution Establishing Loan Processing Fees.” Ayes – All.*

### **2. Approve COVID-19 Business Relief Forgivable Loan Guidelines**

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the COVID-19 Business Relief Forgivable Loan Guidelines. Ayes – All.*

### **3. Resignation letter from Kelly Klander, firefighter**

*Motion by Councilor Koivunen, second by Councilor Lillis to accept the resignation of Kelly Klander, firefighter, and send him a letter of thanks for his years of service. Ayes – All.*

### **4. Appoint City staff person to the Eveleth-Virginia Airport Authority Board**

The Airport Joint Powers Agreement allows for a management level employee of either the City of Eveleth or the City of Virginia to be a member of the Authority. The City currently has two members (Mayor Vlasisavljevich and Councilor Hadrava) and one vacancy.

*Motion by Councilor Rauzi, second by Councilor Koivunen to appoint Police Chief Tim Koivunen to the Eveleth-Virginia Airport Authority Board, and to appoint Public Works Director Jerry Rosati as the alternate when Tim Koivunen is not available to attend meetings. Ayes – All.*

**5. 2021-22 Eveleth/Fayal Law Enforcement Service Agreement**

This Agreement is an extension of our current Agreement with Fayal Township. The monthly fee will increase to \$3,500/month from the current \$3,333/month. Fayal also is setting funds aside for a squad car and to assist us with capital equipment purchases.

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the 2021-22 Eveleth/Fayal Law Enforcement Service Agreement. Ayes – All.*

**6. Resolution Calling for Hearing on Proposed Final Assessment for 2017 Alley Improvement Projects**

*Motion by Councilor Rauzi, second by Councilor Koivunen to adopt Resolution No. 2020-35, “Resolution Calling for Hearing on Proposed Final Assessment for 2017 Alley Improvement Projects.” Ayes – All.*

**7. Resolution Calling for Hearing on Proposed Final Assessment for 2018 Alley Improvement Projects**

*Motion by Councilor Rauzi, second by Councilor Koivunen to adopt Resolution No. 2020-36, “Resolution Calling for Hearing on Proposed Final Assessment for 2018 Alley Improvement Projects.” Ayes – All.*

**8. Letter from Jasmine Reid regarding use of the Hippodrome to film Way of the Warriors**

Mayor Vlaisavljevich stated the Council met on November 27, 2020 to take action on this request. Clerk Administrator Monahan-Junek reported that she did not hear from anyone from the County Health Department to assist the City with ensuring that the movie company would be following all Governor Walz’s Executive Orders.

**9. License Agreement to Rock Ridge School District #2909**

Clerk Administrator Monahan-Junek stated the current License Agreement expires on November 30, 2020. The Registered Land Survey is still in-process and we are not yet able to close on the sale of this property; thus, the need to approve the License Agreement.

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the License Agreement to Rock Ridge School District #2909. Ayes – All.*

## **10. 2021 Liquor License Renewals**

*Motion by Councilor Rauzi, second by Councilor Koivunen to approve the 2021 Liquor License Renewals contingent upon each business submitting Certificates of Liquor Liability insurance to the City, and becoming current on any outstanding utilities or property taxes. Ayes – All.*

## **11. Resolution Accepting Donation for K-9 Unit**

*Motion by Councilor Lillis, second by Councilor Koivunen to approve Resolution No. 2020-37, “Resolution Accepting Donation for K-9 Unit.” Ayes – All.*

The donation is \$20 from Anthony Malich.

## **K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS**

Mayor Vlasisavljevich reported that the Eveleth-Virginia Airport Authority Board met recently and approved temporary Airport Manager and FBO Agreements until revised Agreements can be reviewed and approved.

Councilor Lillis reported that the most important component of the COVID-19 Business Relief Forgivable Loan approved at tonight’s meeting is that the loan is forgivable if the business continues to operate in the City for two years from the date of the loan. If the two years is not achieved, then the loan will accrue interest as a nominal interest rate.

Councilor Rauzi reported that he is back from a few weeks of deer hunting, there is an EDA meeting tomorrow, there has not been an HRA meeting due to lack of business, and there has not been a Library Board meeting recently. Rauzi also announced “At the Door Pick-up Service” at the Library starting December 1, 2020.

## **L. ADMINISTRATIVE PRESENTATIONS**

Clerk-Administrator Monahan-Junek reported that the Library interior has been painted and the collection reorganized while it has been closed.

## **M. ADJOURN**

The meeting adjourned at 5:27 p.m.