

MINUTES
Eveleth City Council Special Emergency Meeting
8:30 a.m., March 27, 2020
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Vlasisavljevich called the meeting to order at 8:35 a.m.

B. ROLL CALL

Councilor John Rauzi, Present
Councilor Brad Hadrava, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Robert Vlasisavljevich, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Mitch Brunfelt; Police Chief Tim Koivunen, Public Works Director Jerry Rosati

C. NEW BUSINESS

1. Personnel Committee Recommendations regarding City staffing from March 30 to April 10, 2020

City Attorney Brunfelt gave a recap of the recommendations from the personnel committee which met yesterday, March 26, 2020. Most of the City's employees are considered essential and are exempt from Governor Walz's Executive Order No. 20-20 Directing Minnesotans to Stay at Home.

The personnel committee is recommending alternating shifts for many of the employees with respect to the social distancing guidelines and in an effort to stop the spread of the Coronavirus.

The following positions are deemed exempt from the Stay at Home order and, therefore will continue working the two-week period under certain parameters as follows:

Exempt (Critical Sector)	
City Administrator, Police Chief, Public Works Director, Assistant Public Works Director	Will work their regular schedule during the two week period.

Exempt (Critical Sector)	
Water/Wastewater 1 – Water/Wastewater Operator 1 – Assistant Water/Wastewater Operator	Operator scheduled to work one week on and one week off, alternating weeks during the two week period. Employees will be paid for full wages for 40 hours not worked.
Public Works 7 – Operator Maintenance Workers 2 – Mechanics 1 – Heavy Equipment Operator 1 – Utility Crew Leader	Will be split into two groups; each group will work one week on/one week off, alternating weeks during the two week period. Employees will be paid for full wages for 40 hours not worked.
Parks/Recreation 3-Park & Rec Maintenance Workers	Will be scheduled to work 40 hours on and 40 hours off during the two week period. Employees will be paid for full wages for 40 hours not worked.
City Hall: Deputy Clerk, Accounting Clerk, Utilities Clerk	Will be scheduled to work 40 hours on and 40 hours off during the two week period. Employees will be paid for full wages for 40 hours not worked.
Police 6 – Patrol Officers 3 – Sergeants 1 – Police Administrative Assistant	Will continue to work their normal schedule
Ambulance	No Change
Fire	No Change

The library positions are considered non-exempt from the Stay at Home Order.

Non-Exempt Positions	
Library: 1 – Library Director 1 – Part-Time Library Clerk 1 – Part-Time Library Technician	Non-Exempt Positions (covered by the Stay at Home Order)

The Council discussed applying the new federal law for the library workers which requires the City to provide an employee with two weeks (80 hours) of emergency paid sick leave at the employee’s full regular pay rate.

Motion by Councilor Hadrava, second by Councilor Lillis to approve personnel committee recommendations for City staffing from March 30 to April 10, 2020 with the modification of library staff utilizing the Emergency Paid Sick Leave Act requiring the City of Eveleth to provide two weeks (80 hours for full-time or prorated for part-time employees) of paid sick leave at the employee’s full regular pay rate. Ayes – All.

D. ADJOURN

The meeting adjourned at 8:54 a.m.