

MINUTES
Eveleth City Council Workshop
5:00 p.m., December 2, 2014
Council Chambers, City Hall, Eveleth, MN

Councilor Beth Peterson, Present
Councilor Brad Hadrava, Absent
Councilor Brian Lillis, Present
Mayor Robert Vlasisavljevich, Present
Councilor Joseph Koivunen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Bonnie Thayer; Director of Public Works Michael Wiskow; Eric Fallstrom, Benchmark Engineering;

Eveleth HRA present: Dana Hiltman, Bill Aho, George Walters, Rae Anne Zupetz

1. HRA Update

Councilor Peterson gave an update on the Eveleth HRA. Rae Anne Zupetz has set hours as the onsite management. Dana Hiltman is the Executive Director. The site also has a 20 hour per week maintenance worker; 20 hour per week clerical support; and an after-hours caretaker on call for emergencies and assisting with shoveling. Councilor Peterson read through the HRA Commission report dated November 20, 2014. She also announced the open house to be held at the HRA on December 15, 2014 beginning at 5:00 p.m.

2. 2015 Budget & Levy

The Council reviewed the 2015 budget notes and Public Works “wish list.”

The Council discussed the Heritage Committee and the possibility of Mary Ellen Higgins working about 20 hours a month as staff support for the committee.

Discussion took place on available funds from the IRRRB.

Discussion took place on setting aside an annual allotment towards equipment for the fire department.

The Council expressed concern over expenses if the City is awarded with Hockey Day Minnesota 2016. The announcement will be made in January. The Council will set up a workshop for further discussion.

Monahan-Junek will prepare the budget and levy based on the preliminary levy.

3. Discuss Virginia's request for Eveleth to service Midway with water

Director Wiskow received an inquiry from Nancy Graham, City of Virginia. Ms. Graham questioned if Eveleth could serve the Midway area with water on a temporary or permanent basis due to the realignment of Highway 53. Director Wiskow said that Eveleth does have the capacity to handle the water. Eveleth has not yet had a request from Virginia for sewer services in Midway. The Council would like Wiskow to continue the discussion with Virginia.

4. Discuss MN DNR Water Conservation Requirement

Director Wiskow distributed some information from the Minnesota Rural Water Association related to DNR water conservation requirements.

5. Discuss proposal from Benchmark Engineering, Inc. for expansion of OHV/ATV/Snowmobile/Pedestrian Trails in the City

This item was added to the Council Agenda.

6. Agenda Q&A

The following items were added to the Agenda:

- G4. Vacation Carryover Request from Jackie Monahan-Junek, City Clerk-Administrator
- G5. Vacation Carryover Request from Police Sergeant Brian Ness
- J11. Authorize Benchmark Engineering to begin preliminary field work and permitting requirements for the construction of an ATV/Snowmobile Trail from Station 44 Road to Progress Parkway near the Super 8 Motel
- J12. Constructive Resignation of Public Works Employee Keith Pelto
- J13. Approve Hiring Eligibility List and Posting for Operator/Maintenance Worker Position