

**MINUTES**  
**Eveleth City Council Meeting**  
**7:00 p.m., December 2, 2014**  
**Council Chambers, City Hall, Eveleth, MN**

**A. CALL TO ORDER**

Mayor Vlasisavljevich called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Councilor Beth Peterson, Present  
Councilor Brad Hadrava, Absent  
Councilor Brian Lillis, Present  
Mayor Robert Vlasisavljevich, Present  
Councilor Joseph Koivunen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Bonnie Thayer; Director of Public Works Michael Wiskow; Eric Fallstrom, Benchmark Engineering

**C. APPROVAL OF MINUTES**

*Motion by Councilor Koivunen, second by Councilor Peterson to approve the following minutes:*

1. *Minutes of City Council Workshop Meeting held November 6, 2014; and*
2. *Minutes of City Council Meeting held November 6, 2014.*

*Ayes – All.*

**D. APPROVAL OF AGENDA**

*Motion by Councilor Peterson, second by Councilor Lillis to approve the Agenda with the following additions:*

- G4. *Vacation Carryover Request from Jackie Monahan-Junek, City Clerk-Administrator*
- G5. *Vacation Carryover Request from Police Sergeant Brian Ness*
- J11. *Authorize Benchmark Engineering to begin preliminary field work and permitting requirements for the construction of an ATV/Snowmobile Trail from Station 44 Road to Progress Parkway near the Super 8 Motel*

*J12. Constructive Resignation of Public Works Employee Keith Pelto*

*J13. Approve Hiring Eligibility List and Posting for Operator/Maintenance Worker Position*

*Ayes – All.*

**E. APPOINTMENTS/PRESENTATIONS**

None.

**F. VISITOR/PUBLIC PRESENTATIONS**

None.

**G. CONSENT AGENDA**

1. Approval of Payroll – November 1-15, 2014 in the amount of \$97,024.91
2. Approval of Claims – November, 2014 in the amount of \$559,306.06
3. Vacation Carryover Request from Jackie Monahan-Junek, City Clerk-Administrator
4. Vacation Carryover Request from Police Sergeant Brian Ness

*Motion by Councilor Koivunen, second by Councilor Peterson to approve the Consent Agenda. Ayes – All.*

**H. PUBLIC HEARINGS**

None.

**I. UNFINISHED BUSINESS**

None.

**J. NEW BUSINESS**

**1. Resignation from Kelly Miller from HRA**

*Motion by Councilor Peterson, second by Councilor Lillis to approve resignation of Kelly Miller from the Eveleth HRA Board and to send Ms. Miller a letter of thanks for her service. Ayes –All.*

**2. Letter from HRA regarding Commissioner terms**

The Eveleth HRA Board has suggested the following commission terms which would be in compliance with Minnesota State Statute:

Comissioner	Term
George Walters	5/3/2012 to 5/3/2017
William Aho	5/3/2012 to 5/3/2016
Patti Chopp	5/3/2012 to 5/3/2018
Councilor Beth Peterson	2013 to 12/31/2014
(New) Resident Member	12/2014 to 12/2019

*Motion by Councilor Peterson, second by Councilor Koivunen to approve the above commission terms for the Eveleth HRA Board Members. Ayes – All.*

**3. Resolution Supporting Central Iron Range Initiative Brownfield Redevelopment Program Coalition U.S. EPA Brownfield Assessment Grant Application**

*Motion by Councilor Lillis, second by Councilor Peterson to adopt Resolution No. 2014-40, “Resolution Supporting Central Iron Range Initiative Brownfield Redevelopment Program Coalition U.S. EPA Brownfield Assessment Grant Application. Ayes – All.*

**4. Liquor Licenses for 2014**

*Motion by Councilor Koivunen, second by Councilor Peterson to approve the following liquor license renewals for 2015 contingent upon all delinquent property taxes and utilities being satisfied in order to be in compliance with City Code:*

<b>Establishment</b>	<b>License(s)</b>
214 Grant Inc. <b>DBA: Red Garter Lounge</b> 214 Grant Avenue Eveleth, MN 55734	Off Sale On-Sale Sunday On-Sale
<b>Curl Mesabi Inc.</b> 901 Hat Trick Avenue Eveleth, MN 55734	On-Sale Sunday On-Sale
Ebnet Enterprises Inc. <b>DBA: Harold’s Bar</b> 223-225 Grant Avenue Eveleth, MN 55734	On-Sale Sunday On-Sale
Eveleth Elks Bldg Corp. <b>DBA: Eveleth Elks Club</b> 415 ½ Jones Street, Box 686 Eveleth, MN 55734	Club On-Sale Sunday On-Sale

<b>Establishment</b>	<b>License(s)</b>
Eveleth Pour House Inc. <b>DBA: Hoagie's Bar</b> 301 Grant Avenue Eveleth, MN 55734	On-Sale Off-Sale Sunday On-Sale
Kay Kor Inc. <b>DBA: Snicker's Lounge</b> 212 Grant Avenue Eveleth, MN 55734	On-Sale Off-Sale Sunday On-Sale
Marge's Drive-In Liquor Inc. <b>DBA: Marge's Liquor Store</b> 102-08 Grant Avenue Eveleth, MN 55734	Off-Sale
Margie's Roosevelt Inc. <b>DBA: Margie's Roosevelt</b> 202-204 Grant Avenue Eveleth, MN 55734	Off-Sale On-Sale Sunday On-Sale
Michele Begich-Johnson <b>DBA: Eveleth Bottle Shop</b> 433 Fayal Road Eveleth, MN 55734	Off-Sale
Sue Gulbranson <b>DBA: Sue's Penalty Box</b> 311 Grant Avenue Eveleth, MN 55734	Off-Sale On-Sale Sunday On-Sale *2 AM Liquor License

*Ayes – All.*

**5. Retirement Notice from Craig Schlossin, Assistant Water/Wastewater Operator**

*Motion by Councilor Peterson, second by Councilor Koivunen to accept retirement notice from Craig Schlossin, Assistant Water/Wastewater Operator effective February 28, 2015. Ayes – All.*

Public Works Director said that Schlossin has been with the City for over 30 years originally starting with the Eveleth Fire Department. Wiskow commended Schlossin's instrumental efforts a year ago to get the sludge issue resolved at the City's Wastewater Plant.

**6. Consider revising Job Description for Assistant Water/Wastewater Operator**

Director Wiskow described the changes to the job description. The job would require a Class A Wastewater license within 10 years of being hired. The intent is to build experience, take the test, and be able to operate and step in for the head operator position.

*Motion by Councilor Lillis, second by Councilor Koivunen to adopt the revised job description for Assistant Water/Wastewater Operator. Ayes – All.*

**7. Consider Authorizing City Staff to Post Internally and Externally if necessary to fill Vacancy Created by the Pending Retirement of Assistant Water/Wastewater Operator**

*Motion by Councilor Peterson, second by Councilor Koivunen to authorize city staff to post internally and externally if necessary to fill vacancy created by the pending retirement of Assistant Water/Wastewater Operator. Ayes – All.*

**8. Recognize the Willard Harvey Family for their placement of the Christmas Tree at Big Stick Plaza**

*Motion by Councilor Koivunen, second by Councilor Peterson to recognize and send a letter of thanks to the Willard Harvey Family for placement of the Christmas Tree at the Big Stick Plaza. Ayes – All.*

**9. Consider authorizing the Director of Public Works to call for quotation for the construction of a warming shack at RRCC “Rock” run sliding hill**

*Motion by Councilor Peterson, second by Councilor Lillis to call for quotations for a warming shack at the RRCC (Rock) Run Sliding Hill. Ayes – All.*

Director Wiskow said the estimated cost is just under \$22,000.

Councilor Koivunen said the Mayor and Council should slide down the hill when the shack is done. Councilor Peterson said to make sure a camera is available. Mayor Vlaisavljevich joked that an ambulance should be present.

**10. Resolution Authorizing Conveyance of Real Estate (to Gilbert and Kathleen Feroni)**

City Clerk Administrator explained that the deed was never filed back in 1981 when Gilbert and Kathleen Feroni purchased the land. The City will authorize conveying the real estate so that the deed can be filed.

*Motion by Councilor Peterson, second by Councilor Koivunen to adopt Resolution No. 2014-41, “Resolution Authorizing Conveyance of Real Estate (to Gilbert and Kathleen Feroni).” Ayes – All.*

**11. Authorize Benchmark Engineering to begin preliminary field work and permitting requirements for the construction of an ATV/Snowmobile Trail from Station 44 Road to Progress Parkway near the Super 8 Motel**

*Motion by Councilor Koivunen, second by Councilor Peterson to authorize preliminary field work and permitting requirements for the construction of an ATV/Snowmobile Trail from Station 44 Road to Progress Parkway near the Super 8 Motel. Ayes – All.*

## **12. Constructive Resignation of Public Works Employee Keith Peltó**

*Motion by Councilor Koivunen, second by Councilor Lillis to accept constructive resignation of Public Works Employee Keith Peltó by recommendation of City Attorney to be effective November 30, 2014. Ayes – All.*

## **13. Approve Hiring Eligibility List and Posting for Operator/Maintenance Worker Position**

*Motion by Councilor Koivunen, second by Councilor Lillis to authorize moving forward with the hiring eligibility list for Operator Maintenance Worker position. Ayes – All.*

*Motion by Councilor Peterson, second by Councilor Lillis to post internally and externally for vacancy created by resignation of Keith Peltó. Ayes – All.*

Councilor Lillis said he is happy to have served on the hiring committee; some very good candidates presented for the position.

## **K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS**

Councilor Peterson gave a brief update on the Eveleth HRA. A copy of the report will be posted on the City's website. Peterson announced an open house scheduled for Monday, December 15, 2014 at 5:00 p.m. at the Eveleth HRA. Residents, Council Members, City staff and police are encouraged to attend. Peterson explained that the HRA has gone from a poor performer to a substandard performer, and now a high performer within the last few years. This will increase the ability to apply for grants. A resident member is needed for the HRA Board.

Councilor Lillis reminded the public of the 7<sup>th</sup> Annual Eveleth Fire and Ambulance Santa Food Drive. Anyone interested may set the donations on their curbside on December 10<sup>th</sup>. The fire and ambulance will pick up the donations. The Eveleth Public Library is also accepting food and monetary donations. There is a box at the library for names of families needing food baskets.

The Council will hold the 2015 Levy/Budget and Sales Tax Hearing on December 16, 2014 at 6:00 p.m. at the United States Hockey Hall of Fame Museum.

The regular Council Meeting will be held on Wednesday, December 17, 2014 at 8:00 a.m. at the Eveleth City Hall Council Chambers.

## **L. ADMINISTRATIVE PRESENTATIONS**

Public Works Director – Director Wiskow said the new gas and meter were installed at the City Auditorium building last Friday. He hopes the building will have heat in the next few weeks.

**M. ADJOURN**

The meeting adjourned at 7:27 p.m.