

**MINUTES**  
**Eveleth City Council Meeting**  
**7:00 p.m., October 18, 2016**  
**Council Chambers, City Hall, Eveleth, MN**

**A. CALL TO ORDER**

Mayor Vlasisavljevich called the meeting to order at 7:01 p.m.

**B. ROLL CALL**

Mayor Robert Vlasisavljevich, Present  
Councilor Brian Hoag, Present  
Councilor Brad Hadrava, Absent  
Councilor Brian Lillis, Present  
Councilor Joseph Koivunen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Doug Gregor; Chief of Police Tim Koivunen; Public Works Director Jerry Rosati; Rodney Flannigan, Benchmark Engineering

**C. APPROVAL OF MINUTES**

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the following minutes:*

- 1. Minutes of City Council Workshop held September 20, 2016;*
- 2. Minutes of City Council Workshop held October 4, 2016; and*
- 3. Minutes of City Council Meeting held October 4, 2016.*

*Ayes – All.*

**D. APPROVAL OF AGENDA**

*Motion by Councilor Koivunen, second by Councilor Hoag to approve the agenda with the following additions:*

- J8. Approve Library Director Hire*
- J9. Approve Posting for Library Technician*

*Ayes – All.*

**E. APPOINTMENTS/PRESENTATIONS**

None.

## F. VISITOR/PUBLIC PRESENTATIONS

None.

## G. CONSENT AGENDA

1. Approval of Payroll – September 16-30, 2016 in the amount of \$124,627.80
2. Approval of Claims – September 2016 in the amount of \$549,970.28
3. Iron Range Resources Grant Contract PO ID 3000005292 for Lundgren Motors Demolition

*Motion by Councilor Hoag, second by Councilor Koivunen to approve the Consent Agenda. Ayes – All.*

## H. PUBLIC HEARINGS

None.

## I. UNFINISHED BUSINESS

None.

## J. NEW BUSINESS

### 1. Election Judge pay

*Motion by councilor Koivunen, second by Councilor Lillis to approve the following election judge pay increase:*

	<i>Increased Pay Rate</i>
<i>Head Election Judge</i>	<i>\$13.00 per hour</i>
<i>Election Judge</i>	<i>\$11.00 per hour</i>
<i>Student Trainee</i>	<i>\$9.00 per hour</i>

*Ayes – All.*

### 2. Retirement Notice from firefighter Mike Lenich

Mike Lenich has served 29 years on the Eveleth Fire Department. Lenich will be retiring on December 1, 2016. Councilor Lillis said while he was Chief of Police, he worked with Lenich for many years. Lillis described him as a true public servant. Mayor Vlasisavljevich commented on the nice retirement letter from Lenich asking, “Where did that time go?”

*Motion by Councilor Koivunen, second by Councilor Lillis to accept the retirement of Mike Lenich from the Eveleth Fire Department and to send a letter of gratitude for his years of service. Ayes – All.*

### **3. Quotes for Auditorium air conditioning**

The following bids were received on October 6, 2016 at 10:00 a.m. for installation of the air conditioning at the City Auditorium:

Range Cornice Heating & Sheet Metal	\$66,365.00
Thelen Heating & Roofing, Inc.	\$83,900.00

*Motion by Councilor Hoag, second by Councilor Koivunen to accept the bid from Range Cornice Heating & Sheet Metal in the amount of \$66,365.00 for installation of the air conditioning at the Eveleth City Auditorium building. Ayes – All.*

### **4. Consider authorizing Benchmark Engineering to proceed with engineering field work and plan and specification preparation for HDPE water line under Highway 101**

*Motion by Councilor Hoag, second by Councilor Koivunen to authorize Benchmark Engineering to proceed with engineering field work and plan specification preparation for HDPE water line under Highway 101. Ayes – All.*

### **5. Consider approving Change Order No. 1 for alley and Municipal Parking Lot Reconstruction**

*Motion by Councilor Koivunen, second by Councilor Hoag to approve Change Order No. 1 in the decreased amount of \$4,982.88 from Mesabi Bituminous, Inc. for the Alley and Municipal Parking Lot Reconstruction. Ayes – All.*

### **6. Consider Final No. 4 Pay Request for Alley and Municipal Parking Lot Reconstruction**

*Motion by Councilor Koivunen, second by Councilor Hoag to approve Final Pay Request No. 4 in the amount of \$4,817.73 to Mesabi Bituminous, Inc. for Alley and Municipal Parking Lot Reconstruction. Ayes – All.*

### **7. Consider Final No. 3 Pay Request for 2016 sidewalk and curb improvements**

*Motion by Councilor Hoag, second by Councilor Koivunen to approve Final Pay Request No. 3 in the amount of \$3,448.75 from 3D Concrete & Construction for the 2016 sidewalk and curb improvements. Ayes – All.*

### **8. Approve Library Director Hire**

The Hiring Committee (Councilor Lillis, Councilor Hoag, City Clerk Administrator Monahan-Junek) recommended that Mary Ellen Higgins be hired as the new Library Director. Councilor Hoag said that she has some great ideas. Councilor Lillis congratulated Higgins on the promotion. He said she is energetic and very enthused about her work.

*Motion by Councilor Lillis, second by Councilor Hoag to approve hiring Mary Ellen Higgins as the new Library Director effective October 19, 2016. Ayes – All.*

**9. Approve Posting for Library Technician**

With the promotion of Mary Ellen Higgins to the Library Director, there is a vacancy for a part-time Library Technician.

*Motion by Councilor Lillis, second by Councilor Hoag to authorize posting for a part-time Library Technician. Ayes – All.*

**K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS**

Mayor Vlasisavljevich reported that the City recently raised the utility rates. Vlasisavljevich referred to a RAMS meeting in which they will be discussing wild rice conservation. Vlasisavljevich said that if those laws are passed, it will be millions of dollars to comply. He said, “There isn’t a problem. It is a created problem.” He advised people to pay attention because once legislation is passed it will be too late.

**L. ADMINISTRATIVE PRESENTATIONS**

Bill Aho, Heritage Committee member, complimented the hiring choice of Mary Ellen Higgins as the new Library Director. He said the City has a great employee for that position, and he has complete confidence in Higgins. Aho asked what would happen with the coordinator position for the Heritage Committee. Aho said Higgins does a great job posting on the Heritage website, and he does not want to lose her

Mayor Vlasisavljevich said that once the City Auditorium is renovated, he would like to hire a maintenance worker for the Auditorium and City buildings.

Patricia Olson, 602 Cleveland, was the winner of two Minnesota Wild Hockey tickets for the October 29<sup>th</sup> game.

**M. ADJOURN**

The meeting adjourned at 7:20 p.m.

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Robert Vlasisavljevich, Mayor

Attest:

\_\_\_\_\_  
Jackie Monahan-Junek  
City Clerk Administrator

Approved: November 1, 2016  
Published: December 9, 2016