

MINUTES
Eveleth City Council Meeting
7:00 p.m., September 4, 2012
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Vlasisavljevich called the meeting to order at 7:00 p.m.

B. ROLL CALL

Councilor Beth Peterson, Present
Councilor Joseph Koivunen, Present
Councilor Brian Hoag, Present
Councilor Bradley Hadrava, Present
Mayor Robert Vlasisavljevich, Present

Also present: City Clerk/Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Mitch Brunfelt; Chief of Police Timothy Koivunen; Director of Public Works Michael Wiskow; Benchmark Engineering, Eric Fallstrom

C. APPROVAL OF MINUTES

Motion by Councilor Koivunen, second by Councilor Peterson to approve Agenda and Minutes of City Council Workshop Meeting held August 6, 2012 and Minutes of City Council Meeting held August 6, 2012. Ayes – All.

D. APPROVAL OF AGENDA

E. APPOINTMENTS/PRESENTATIONS

None

F. VISITOR/PUBLIC PRESENTATIONS

None.

G. CONSENT AGENDA

1. Approval of Payroll – July 16-31, 2012 in the amount of \$119,411.36
2. Approval of Payroll – August 1-15, 2012 in the amount of \$96,096.86
3. Approval of Claims – August 2012 in the amount of \$458,288.25
4. Request for Sgt. Ness to attend the 2012 Toward Zero Deaths Conference, October 22-23, 2012, Bloomington, MN

5. Resolution No. 2012-19, “Resolution Authorizing the City of Eveleth to Make Application to the IRRRB Public Works (FY12) Grant Program for Northside Park and Veterans Park on Ely Lakes Park Improvements”
6. Resolution No. 2012-20, “Resolution Authorizing the City of Eveleth to Make Application to the IRRRB Public Works (FY12) Grant Program for Range Mental Health Improvements at Eveleth Health Services Park”

Motion by Councilor Peterson, second by Councilor Hadrava to approve the Consent Agenda. Ayes – All.

H. PUBLIC HEARINGS

None.

I. UNFINISHED BUSINESS

None.

J. NEW BUSINESS

1. Letter from Mesabi Family YMCA regarding their Capital Campaign

Motion by Councilor Hadrava, second by Councilor Peterson to adopt Resolution No. 2012-21, “Resolution to Support the Mesabi Family YMCA Capital Campaign.” Ayes – All.

2. Letter from Eveleth-Gilbert Golden Bears Hockey regarding Hippodrome rental, October 1-21, 2012

Motion by Councilor Koivunen, second by Councilor Hoag to allow the Eveleth-Gilbert Golden Bears Hockey to rent the Hippodrome from October 1-21, 2012. Ayes – All.

Director Wiskow said the rates are similar to what they paid last year. Wiskow indicated that the City will be working with Commercial Refrigeration as one set of refrigerant tubes are not functional. A contractor will x-ray the floor to determine where the tubes need to be replaced and the City will have to jackhammer the floor in that area to replace the tubes.

3. Renewal Application for Optional Liquor 2AM, Sue’s Penalty Box, 311 Grant Ave.

Motion by Councilor Hoag, second by Councilor Hadrava to approve Application for Optional Liquor 2AM License, Sue’s Penalty Box, 311 Grant Avenue. Ayes – All.

4. Consider accepting proposal for architectural services for Range Mental Health facility improvements at Eveleth Health Services Park

Motion by Councilor Koivunen, second by Councilor Hadrava to accept proposal from Architectural Resources, Inc. for Option Number Two of the Range Mental Health facility improvements at Eveleth Health Services Park. Ayes – All.

Option Two is as follows:

- Paint the entire facility
 - Including color selection meeting
- Bathroom shower remodel
- Shower room ceramic tile repairs and shower head relocation
- New external gazebo
 - Concrete slab
 - Cedar structure
 - Reuse existing gazebo windows
 - Sidewalk from existing
 - No power to structure
- Replacement of Main Desk countertop

Architectural Resources, Inc. proposed a lump sum fee of \$11,500 for the work.

5. Ambulance Transfer Pay Plan

John Rauzi, Eveleth Ambulance Director, addressed the Council with a proposal to increase the Ambulance Transfer Pay Plan as follows:

Transfer to	2008 Pay Rate	2012 Pay Rate
Virginia	\$15.00	\$15.00
Hibbing	\$30.00	\$40.00
Duluth	\$50.00	\$60.00
Minneapolis/St. Paul	\$85.00	\$165.00
Bemidji	N/A	\$150.00
Brainerd	N/A	\$150.00
Fargo, ND	N/A	\$165.00

The rates are per EMT with a minimum of two EMT’s for each transfer.

Motion by Councilor Koivunen, second by Councilor Hoag to approve Ambulance Transfer Pay Plan rates. Ayes – All.

6. Consider approving pay request for 2012 Sanitary Sewer Cleaning and Televising

Motion by Councilor Peterson, second by Councilor Hoag to approve pay request to Great Lakes Pipe Service in the amount of \$8,675.46 for 2012 Sanitary Sewer Cleaning and Televising. Ayes – All.

7. Consider approving progress Payment No. 3 to J&S Excavating in the amount of \$115,499.68 for the 2012 Capital Improvements Projects

Motion by Councilor Hadrava, second by Councilor Hoag to approve progress Payment No. 3 to J&S Excavating in the amount of \$115,499.68 for the 2012 Capital Improvements Projects. Ayes – All.

8. Consider approving quotation for Furnishing and Planting Trees

The City of Eveleth received a grant from the Minnesota DNR for the Community Forest Bonding Grant Program. The City will commit \$10,000 and receive a grant in the amount of \$20,000 towards new trees to be planted in 2012.

The following quotes were received for furnishing and planting trees on August 29, 2012:

Range Landscape Virginia, MN	\$14,901.00
Bloomers Garden Grand Rapids, MN	\$15,040.00

Motion by Councilor Peterson, second by Councilor Hoag to approve quotation from Range Landscape, Virginia, Minnesota in the amount of \$14,901.00 for furnishing and planting trees contingent upon submittal of the Certificate of Insurance and the Project Labor Agreement. Ayes – All.

9. Authorize calling for quotations for construction of new Northside Park skating shack

The Northside Park Improvement Committee met with Architect Roger Saccoman to work on plans for the new skating shack at Northside Park. The committee recommends replacement of the two current structures with one structure sized at 30 feet by 42 feet. The proposed structure would include a 12 foot wide equipment storage room on the north end of the building and a restroom. The estimated cost of the building is \$90,000.

Motion by Councilor Koivunen, second by Councilor Hoag to authorize calling for quotations for construction of a new skating shack at the Northside Park. Ayes – All.

10. Consider revising job description for Water/Wastewater Operator position and authorizing City Staff to post to fill position and explore other options

Public Works Director Wiskow disclosed that the head Water/Wastewater Operator, Bill McKenzie, may be retiring this Fall. McKenzie is a licensed Class “B” wastewater operator. In 2007, the MPCA changed the City’s wastewater treatment plant from a Class “B” to a Class “A.” The MPCA allowed McKenzie to operate with a conditional Class “A” license which can only be used at the Eveleth Wastewater Treatment Plan.

The current assistant water/wastewater operator is licensed as Class “B.” He also is not too many years from retirement. Director Wiskow presented the Council with options including posting internally/externally for the position or contracting with a Class “A” operator.

City Attorney Mitch Brunfelt said the change in job description falls within management rights. Director Wiskow would be exploring some contingency plans on how to deal with the retiring employee at looking into any potential unions discussions. The plan would be a comprehensive review of the job which the Council would ultimately need to approve.

Motion by Councilor Peterson, second by Councilor Hoag to authorize Public Works Director to make a comprehensive review of the water/wastewater plant operator position as follows:

- *Revise the current Water/Wastewater Operator job description to require a Class “A” wastewater operator certificate;*
- *Post for the position internally, and externally if no internal applications are received; and*
- *Negotiate with private firms and/or qualified individuals to fill the needs as an independent contractor*

Ayes – All.

11. Set date for Special City Council Meeting to adopt preliminary levy and budget

Motion by Councilor Koivunen, second by Councilor Hadrava to set a Special City Council Meeting to adopt the preliminary levy and budget for Tuesday, September 12, 2012 at 4:00 p.m. Ayes – All.

12. Closed session – contract negotiations

The Council went into closed session after Administrative Presentations to discuss contract negotiations at 7:29 p.m.

K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

L. ADMINISTRATIVE PRESENTATIONS

Clerk/Administrator: In June of 2011, the City of Eveleth partnered with the League of Minnesota Cities as part of their Community Conversations. Monahan-Junek gave an update on the League’s final report. Copies of the report are available at the Eveleth City Hall.

M. ADJOURN

The meeting adjourned at 8:12 p.m.

Attest:

Robert Vlasisavljevich, Mayor

Jackie Monahan-Junek
City Clerk/Administrator

Approved: September 18, 2012
Published: October 3, 2012