

MINUTES
Eveleth City Council Meeting
7:00 p.m., June 7, 2011
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Vlaisavljevich called the meeting to order at 7:00 p.m.

B. ROLL CALL

Councilor Beth Peterson, Absent
Councilor Joseph Koivunen, Present
Councilor Brian Hoag, Present
Councilor Bradley Hadrava, Present
Mayor Robert Vlaisavljevich, Present

Also present: City Clerk/Administrator Jackie Monahan-Junek; Deputy Clerk Stephanie Friebe; City Attorney Mitch Brunfelt; Chief of Police Brian Lillis; Assistant Public Works Director Jerry Rosati; Eric Fallstrom, Benchmark Engineering.

C. APPROVAL OF MINUTES

Motion by Councilor Koivunen, second by Councilor Hoag to approve the Minutes of City Council Workshop held May 17, 2011, and Minutes of City Council Meeting held May 17, 2011. Ayes – All.

D. APPROVAL OF AGENDA

Motion by Councilor Hadrava, second by Councilor Hoag to approve the Agenda. Ayes – All.

E. APPOINTMENTS/PRESENTATIONS

1. Announce 4th of July Parade Grand Marshals

Mayor Vlaisavljevich announced the VFW Post 1172 and the Auxiliary Members as the 4th of July Parade Grand Marshals for 2011.

F. VISITOR/PUBLIC PRESENTATIONS

None.

G. CONSENT AGENDA

1. Approval of Payroll – May 1-15, 2011 in the amount of \$85,131.43

2. Approval of Claims – May 2011 in the amount of \$335,554.47

Motion by Councilor Koivunen, second by Councilor Hadrava to approve Consent Agenda Item Nos. G1 and G2. Ayes – All.

3. Request for Police Officer to attend Computer Forensics Training, June 27-July 1, 2011, St. Cloud, MN

Motion by Councilor Koivunen, second by Councilor Hoag to approve the request for a police officer to attend the Computer Forensics Training, June 27 to July 1, 2011 in St. Cloud, Minnesota. Ayes – All.

4. Removal of Police Officer from Probationary Status

Motion by Councilor Hoag, second by Councilor Koivunen to remove probationary status from Police Officer Richard High effective June 1, 2011. Ayes – All.

5. Resolution Accepting Donation for Movies in the Park

Motion by Councilor Hoag, second by Councilor Hadrava to adopt Resolution No. 2011-08, “Resolution Accepting Donation for Movies in the Park.” Ayes – All.

6. Approval of Master Subscriber Agreement for Minnesota Court Data Services

See Council action below.

7. Approval of Change Request Form for Court Integration Services

Motion by Councilor Hoag, second by Councilor Hadrava to approve Consent Agenda Items G6, “Approval of Master Subscriber Agreement for Minnesota Court Data Services,” and G7, “Approval of Change Request Form for Court Integration Services.” Ayes – All.

H. PUBLIC HEARINGS

None.

I. UNFINISHED BUSINESS

None.

J. NEW BUSINESS

1. Approve Letter of Agreement between City of Eveleth and ASFCME regarding Temporary Full Time Accounting Clerk Position

Motion by Councilor Hadrava, second by Councilor Hoag to approve Letter of Agreement between City of Eveleth and ASFCME regarding Temporary, Full-time Accounting Clerk Position. Ayes – All.

The letter of agreement establishes the full-time term from June 13, 2011 to December 6, 2011.

2. Approve Revised Temporary Full Time Accounting Clerk Job Description and Utility Clerk and Deputy City Clerk/Secretary Job Descriptions

Motion by Councilor Hadrava, second by Councilor Hoag to approve the revised Temporary, Full-Time Accounting Clerk Job Description and Utility Clerk and Deputy City Clerk/Secretary Job Descriptions. Ayes – All.

Mayor Vlaisavljevich said the accounting clerk will handle the scheduling for Hippodrome ice time at City Hall.

3. Authorize Hiring of EMT's

Motion by Councilor Koivunen, second by Councilor Hoag to approve hiring up to three EMT's. Ayes – All.

4. Lease Termination Agreement between the City of Eveleth and the State of Minnesota, Department of Administration for space at Eveleth Health Services Park

Motion by Councilor Koivunen, second by Councilor Hadrava to accept the lease Termination Agreement between the City of Eveleth and the State of Minnesota, Department of Administration for space at Eveleth Health Services Park. Ayes – All.

5. Proposal from Architectural Resources to repair South Steps/Ramp at Eveleth Health Services Park

City Clerk/Administrator Monahan-Junek reminded the Council of a proposal last year from Architectural Resources to repair the south step at the Eveleth Health Services Park. The original proposal came in at \$35,000. The project was not completed as the State was moving their patients out of the facility. The steps will now need to be repaired as Range Mental Health has plans to lease the space.

Architectural Resources, Inc. (ARI) has reviewed the conditions and proposed other lower cost options for the repairs. The construction budgeted was estimated in the amount of \$9,500 with ARI services would at \$3,500.

Motion by Councilor Koivunen, second by Councilor Hadrava to approve budget in the amount of \$9,500 for repair of the south steps/ramp at the Eveleth Health Services Park and to approve the proposal from Architectural Resources, Inc. for services in the amount of \$3,500. Ayes – All.

6. Consider Approving Change Order No. 1 for Grant Avenue Municipal Lot

See Council action below.

7. Consider Approving Pay Request No. 2 (Final) to Mesabi Bituminous, Inc. for Grant Avenue Municipal Lot contingent upon receipt of IC-134 forms from the contractor

Motion by Councilor Koivunen, second by Councilor Hadrava to approve Change Order No. 1 for Grant Avenue Municipal Lot in a decreased amount of \$1,236.00 and to approve Final Pay Request No. 2 to Mesabi Bituminous, Inc. for the Grant Avenue Municipal Lot in the amount of \$2,229.10 contingent upon receipt of IC-134 forms from the contractor. Ayes – All.

8. Consider Awarding Quotation to Westco Environmental Services, Inc. for 2011 Sanitary Sewer Cleaning & Televising Project

Quotes were received on May 26, 2011 for the sanitary sewer cleaning and televising project as follows:

Contractor	Quote Total
Westco Environmental	\$13,197.00
Empire Pipe Services	\$14,940.00
Great Lakes Pipe	\$18,525.60
Ritter & Ritter Sewer	\$20,542.50
American Environmental	\$21,414.00
Infratech	\$27,639.00
Veit & Company	\$27,639.00

Motion by Councilor Hadrava, second by Councilor Hoag to accept quotation from Westco Environmental Service, Inc. for 2011 Sanitary Sewer Cleaning & Televising Project in the amount of \$13,197.00. Ayes – All.

K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Hoag reminded the public to “be respectful of your neighbors” as there have been concerns raised regarding fire pits. Hoag reminded citizens of the three foot rule on fires.

Councilor Koivunen reminded resident to mow their grass.

Councilor Hoag said that things are coming along for the cable Channel 12. Hoag said the channel has had some live broadcasts.

Councilor Hadrava thanked Benchmark Engineering and the Cleveland Cliffs for the monetary support of "Movies in the Park." The first movie for this summer will be held at the Veterans Park on June 10, 2011.

Mayor Vlasisavljevich said the City will be receiving some specs for new steps in the front of City Hall.

The Council was in favor of holding only one meeting per month in July and August.

L. ADMINISTRATIVE PRESENTATIONS

Public Works Director: Assistant Public Works Director Jerry Rosati announced that construction will begin tomorrow morning from Fayal Avenue southward to the 600 Block of North Court.

City Engineer: Eric Fallstrom, Benchmark Engineering, said the City and County will prepare a final punch list for the Grant/Park Avenue project.

M. ADJOURN

The meeting adjourned at 7:30 p.m.

Attest:

Robert Vlasisavljevich, Mayor

Jackie Monahan-Junek
City Clerk/Administrator

Approved: June 21, 2011
Published: June 29, 2011