

**MINUTES**  
**Eveleth City Council Meeting**  
**7:00 p.m., April 7, 2015**  
**Council Chambers, City Hall, Eveleth, MN**

**A. CALL TO ORDER**

Mayor Vlasisavljevich called the meeting to order at 7:03 p.m.

**B. ROLL CALL**

Mayor Robert Vlasisavljevich, Present  
Councilor Brian Hoag, Present  
Councilor Brad Hadrava, Present  
Councilor Brian Lillis, Present  
Councilor Joseph Koivunen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Bonnie Thayer; Chief of Police Timothy Koivunen; Director of Public Works Mike Wiskow; Rodney Flannigan, Benchmark Engineering

**C. APPROVAL OF MINUTES**

*Motion by Councilor Koivunen, second by Councilor Lillis to approve the following minutes:*

- 1. Minutes of City Council Police Commission & Fire Commission Workshop held March 17, 2015;*
- 2. Minutes of City Council Workshop held March 17, 2015; and*
- 3. Minutes of City Council Meeting held March 17, 2015.*

*Ayes – All.*

**D. APPROVAL OF AGENDA**

Discussion took place on whether or not to add the Sheriff's Execution Sale – Bonsai Tea LLC, 411 Grant Avenue, to the agenda. It was decided that City Attorney Thayer will do further research before any action is taken.

*Motion by Councilor Koivunen, second by Councilor Hoag to approve the agenda.*

*Ayes – All.*

**E. APPOINTMENTS/PRESENTATIONS**

None.

## **F. VISITOR/PUBLIC PRESENTATIONS**

None.

## **G. CONSENT AGENDA**

1. Approval of Payroll – March 15-31, 2015 in the amount of \$96,128.88
2. Approval of Claims – Claims 2015 in the amount of \$660,687.20
3. Resignation of Matthew Hoffman, EMT
4. Revised Fire Chief Position Description
5. Revised EMS Director Position Description
6. Recommendation for Fire Rescue & EMS Structure & Personnel Pay
7. Cooperative Agreement with St. Louis County for Centerline Striping

*Motion by Councilor Lillis, second by Councilor Koivunen to approve the Consent Agenda.  
Ayes – All.*

## **H. PUBLIC HEARINGS**

### **1. Minnesota Power's Proposed Hat Trick Avenue Substation Project**

Mayor Vlasisavljevich called the public hearing to order regarding Minnesota Power's proposed substation on Hat Trick Avenue at 7:07 p.m.

Dan McCourtney, Minnesota Power, explained that the reason to relocate the substation is a result of the planned relocation of Highway 53. He illustrated the location by use of maps. Councilor Lillis questioned the noise factors to be considered. McCourtney indicated the nearest residence would be approximately 500 feet away from the station. He gave examples of the noise levels which would not seem to interfere with those living in proximity.

Minnesota Power is requesting Council approval for the project.

The regular Council Meeting reconvened at 7:12 p.m.

## **I. UNFINISHED BUSINESS**

None.

## **J. NEW BUSINESS**

### **1. Minnesota Power's Proposed Hat Trick Avenue Substation Project**

Mayor Vlaisavljevich said the Council is in favor of the project provided financial arrangements are agreed upon.

*Motion by Councilor Hoag, second by Councilor Lillis to approve the Hat Trick Avenue site for Minnesota Power's proposed substation project contingent upon a financial compensation agreement. Ayes – All.*

City Attorney Thayer will review the documents provided by McCourtney. The substation would possibly be in service by the end of this year.

## **2. Mayor's Proclamation for April 2015 Sexual Assault Awareness Month**

The Council received a request from Jeanne Olson, Director/Crime Victim Coordinator for Sexual Assault Program of Northern St. Louis County, to proclaim April 2015 as Sexual Assault Awareness Month.

*Motion by Councilor Hadrava, second by Councilor Hoag to adopt proclamation naming April 2015 as Sexual Assault Awareness Month. Ayes – All.*

## **3. Request from Sue Gulbranson, Sue's Penalty Box, to sell liquor at the Hippodrome, April 11, 2015 per City Code Sec. 5.42 Sports, Convention or Cultural Facilities License**

*Motion by Councilor Koivunen, second by Councilor Hadrava to authorize Sue Gulbranson, Sue's Penalty Box, to sell liquor at the Hippodrome, April 11, 2015 from 6:00 to 9:00 p.m. per City Code Sec. 5.42 Sports, Convention or Cultural Facilities, and must abide by serving beverages in plastic containers.*

This will be the first bout for roller derby at the Hippodrome. Discussion took place on whether or not Roller Underground will need to consider paying for a law enforcement officer at future events. Chief of Police Koivunen will try to have an officer at the April 11<sup>th</sup> event, and will report back to the Council.

## **4. Resignation of Richard Sather, EMT**

*Motion by Councilor Hoag, second Councilor Hadrava to accept resignation of EMT Richard Sather effective March 31, 2015 and to send a letter of thanks for his service. Ayes – All.*

## **5. Approve hire of Rebecca Wentworth LeMenager, Library Technician**

Councilor Lillis said he sat on the interview committee, and feels Ms. LeMenager is a very nice person and should fit in well.

*Motion by Councilor Lillis, second by Councilor Koivunen to approve hire of Rebecca Wentworth LeMenager for the library technician position. Ayes- All.*

**6. Appointment of Nikki Sopp as EMS Director**

*Motion by Councilor Lillis, second by Councilor Koivunen to approve appointment of Nikki Sopp as the EMS Director. Ayes – All.*

**7. Consider Accepting Quotation for Soil Borings for City Owned Property Located Near Elba Avenue and Clay Court**

By Council direction, City Clerk Administrator Monahan Junek has been working with Financial Consultant Dave Salene to keep the Chicagami daycare center in Eveleth. Benchmark Engineering has solicited quotes for soil boring at the City owner property located near Elba Avenue and Clay Court.

The following quotations were received on March 31, 2015 at 2:00 p.m.:

Company	Base Bid
American Engineering Testing, Inc., Duluth, MN	\$4,700.00
Braun Intertec, Hibbing, MN	\$3,975.00
NTS, Virginia, MN	\$4,711.00
Twin Ports Testing, Superior, WI	\$2,562.00

*Motion by Councilor Hadrava, second by Councilor Hoag to approve quote from Twin Ports Testing, Inc. of Superior, WI for soil boring at city owned property located near Elba Avenue and Clay Court in the amount of \$2,562.00. Ayes – All.*

**8. Consider proposal from Northeast Technical Services to apply for Response Action Plan grant through DEED**

*Motion by Councilor Hoag, second by Councilor Koivunen to accept proposal in the amount of \$1,088.00 from Northeast Technical Services to apply for Response Action Plan grant through DEED. Ayes – All.*

**9. Consider quotation for architectural services for design services for development of a new daycare facility for Camp Chicagami**

*Motion by Councilor Hadrava, second by Councilor Hoag to accept proposal for design services for development of a new daycare facility for Camp Chicagami from Architectural Resources Inc. in the amount of \$15,800.00. Ayes – All.*

**10. Consider accepting quotation for Lifepak® 15 Monitor/Defibrillators**

Nikki Sopp, Eveleth EMS Director, explained the request for two new Lifepak® 15 Monitor/Defibrillators. The City received a 2014 American Heart Association grant for up to \$25,000. The Ambulance Service would like to purchase two defibrillators in the amount of \$40,801.70. With the \$25,000 grant monies, the remaining cost would be \$15,801.70.

Councilor Hoag said he works in the medical field, and expressed the importance of the Lifepak® 15 Monitor/Defibrillators which can eliminate the time it takes to get help to patients. The Lifepak® 15 Monitor/Defibrillator can determine whether a life flight is needed to get the patient to the cardio center in Duluth. The patient does not need to wait to get to the hospital to be diagnosed before being flown out.

Councilor Lillis said he is an advocate of the defibrillators and is in favor of purchasing two new machines so both ambulances will be outfitted.

*Motion by Councilor Lillis, second by Councilor Hoag to authorize the purchase of two Lifepak® 15 Monitor/Defibrillators in the amount of \$40,801.70 and to apply the \$25,000 grant from the American Heart Association. Ayes – All.*

**11. Consider authorizing the City Engineer to call for bids for 2015 Sanitary Sewer Improvements Project**

*Motion by Councilor Hadrava, second by Councilor Koivunen to authorize City Engineer to call for bids for 2015 Sanitary Sewer Improvement Project. Ayes – All.*

**12. Consider authorizing Stantec, Inc. to call for quotations for renovation of the first floor restrooms in the Eveleth City Auditorium**

*Motion by Councilor Hoag, second by Councilor Koivunen to authorize Stantec, Inc. to call for quotations for renovation of the first floor restrooms in the Eveleth City Auditorium. Ayes – All.*

Sealed bids will be accepted at the Eveleth City Hall until Thursday, April 30, 2015 at 2:00 p.m. Substantial completion is expected by July 24, 2015 with final completion anticipated on August 7, 2015.

**13. Consider authorizing the Director of Public Works to call for quotations for 2015 Curb & Sidewalk Replacement**

*Motion by Councilor Lillis, second by Councilor Hadrava to authorize Director of Public Works to call for quotations for 2015 Curb & Sidewalk Replacement. Ayes – All.*

The City has budgeted up to \$30,000 for curb and sidewalk replacement in 2015.

**14. Consider accepting quotation(s) for furnishing golf course fertilizers and fungicides**

Quotations were received for furnishing the golf course fertilizers and fungicides on April 1, 2015. Quotes were received from MTI Distributing, Brooklyn Center, Minnesota; Rivards Turf & Forage, Grand Forks, ND; and Tessman Company Fargo, ND.

*Motion by Councilor Koivunen, second by Councilor Hadrava to accept quotation from MTI Distributing for items 1-3 & 5-9 at a total cost of \$8,511.61 and to authorize the Director of Public Works to purchase regular road salt for the 2015-16 season from the Cooperative Venture Program (State bid). Ayes – All.*

**15. Consider authorizing the Director of Public Works to purchase Regular Road Salt for the 2015-16 season from the Cooperative Purchasing Venture Program (State bid)**

Action taken on this item above.

**16. Consider requiring compliance with Eveleth City Code Section 3.3, Subd. 5A and Resolution 3452**

Director Wiskow indicated the City has seen drastic improvements at the wastewater plant since eliminating some of the surface water runoff into the sanitary sewer. In order to stay on schedule with the Minnesota Pollution Control Agency (MPCA) stipulation agreement, Director Wiskow has requested the Council require all properties to come into compliance with City Code.

*Motion by Councilor Koivunen, second by Councilor Hoag to require all properties connected to the sanitary sewer system to become compliant to Eveleth City Code Section 3.30, subd. 5A, and Resolution No. 3452 dated February 25, 1999. Ayes – All.*

Resolution No. 3452 imposes penalties for noncompliance of one hundred dollars per month to be added to the property owner's utility bill.

**17. Consider accepting proposal from Benchmark Engineering for 2015 Foundation and Roof Drain Inspection program**

*Motion by Councilor Hoag, second by Councilor Hadrava to accept proposal from Benchmark Engineering for 2015 Foundation and Roof Drain Inspection Program in the amount of \$15,484.00. Ayes – All.*

**18. Consider accepting proposal for construction of RRCC Run Sliding Hill Warming Shack**

This item will be discussed at a special meeting next week. No was action taken.

## **19. Letter from Mike Kaster and Sue Archbold regarding a Craft/Flea Market**

Mike Kaster and Sue Archbold, Eveleth residents, have requested use of the Monroe Park and the public parking lot (east of Monroe Park) to hold a monthly or twice monthly craft/flea market.

*Motion by Councilor Koivunen, second by Councilor Hoag to authorize Mike Kaster and Sue Archbold to use Monroe Park and the parking lot to the east of Monroe Park to hold a monthly or bi-monthly craft/flea market during the months of May, June, July, August and September. Ayes – All.*

## **K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS**

Councilor Hoag gave an update on the HRA. The HRA recently received a grant in the amount of \$147,000. The HRA is planning to upgrade some furnaces and other property improvements.

Councilor Hoag also announced the City Wide Rummage Sale which will take place on May 15 & 16, 2015.

Councilor Koivunen said the Eveleth Golf Course plans to open between April 10 to April 20; depending on the weather.

Councilor Lillis said the Council approved Consent Agenda items addressing the Fire Department and EMS. Lillis said the Public Safety Commission's intent is to let them know they are appreciated. The Public Safety Committee (Councilors Lillis and Koivunen) plan to hold regular meetings with the Fire and EMS Departments.

Councilor Hadrava reported that the Eveleth Veterans Park is looking good. Hadrava said the Park Commission will be meeting soon.

Mayor Vlasisavljevich reported on the Mayor's Meeting held at City Hall on Wednesday, April 1, 2015 with Representative Jason Metsa. Congressman Nolan was also in attendance with other neighboring mayors and council members.

Vlasisavljevich said the City of Eveleth is not adopting the International Building Code as other cities have done. He said that Eveleth has its own direction. Vlasisavljevich commented on large number of blight complaints he has received.

## **L. ADMINISTRATIVE PRESENTATIONS**

Police Chief – Chief Koivunen reminded the public that calendar parking is still in effect through April 30<sup>th</sup>. The Public Works has been working to remove sand off the streets.

Public Works Director – Director Wiskow reminded the public that Spring Refuse Clean Up will begin on April 20<sup>th</sup>.

**M. ADJOURN**

The meeting adjourned at 7:54 p.m.

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Robert Vlasisavljevich, Mayor

Attest:

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Jackie Monahan-Junek  
City Clerk Administrator

Approved: April 21, 2015  
Published: May 1, 2015