

Zoning Applications and Permits

Zoning permits are required for the following:

- ◆ New construction of houses, accessory buildings (detached garages/storage buildings) and sheds
- ◆ Fence installation and deck construction.
- ◆ Home and accessory structure repairs – roof replacement, window replacement, interior remodeling

Note: Permits are not required for construction of retaining walls or landscaping. We encourage you to confirm where your lot lines are before starting any property improvements.

Zoning application and permit process:

1. Complete zoning application and site diagram (sample attached). *There is no fee for a Zoning Permit.*
2. Return zoning application to City Hall, attention Bob Kivela, Zoning Administrator.
3. The Zoning Administrator will review the application for completeness and compliance with City Code. If the Zoning Administrator has questions regarding the application, you will be telephoned. Normal review of a zoning application is 5 working days (this includes the Zoning Administrator visiting your lot to confirm locations of buildings, etc).
4. When the Zoning Administrator deems the application complete and in compliance, a permit will be issued and mailed to you.
5. Before starting construction of any external improvement, you **MUST** stake the building, fence, or deck location, and call the Zoning Administrator at 744-7505 to request a visual inspection. The normal turnaround time from a request (to the Zoning Administrator) for a visual inspection, to approval to proceed, is 3-5 working days. This approval will be provided to the applicant verbally and noted in the Zoning Administrator's file.
6. The Zoning Administrator will visit your home periodically to monitor the progress of the permitted project.

PLEASE NOTE:

All work for which a Zoning Permit is issued must be substantially completed within 6 months of issuance of the Zoning Permit.

Minnesota State Building Code: The City of Eveleth has not adopted the State Building Code. When a Zoning Permit is issued, it is done so with the direction that the applicant is responsible for securing all permits required by the State of Minnesota (e.g., electrical, plumbing, heating, etc.).

The property owner is required to call Gopher State One Call at 1-800-252-1166 48 hours prior to **ANY** excavation -- allow sufficient time in your work schedule for this important step in the construction process.

**PLEASE PLAN AHEAD SO WE CAN HELP YOU MEET
YOUR CONSTRUCTION DEADLINES**

City of Eveleth, 413 Pierce St., Eveleth, MN 55734
www.evelethmn.com